

Children's Garden Montessori School Due February 15, 2017
2017/18 Re-enrollment
Toddler Program

Initial Payment \$1,500
(Enrollment Fee \$500
Tuition Deposit \$1,000)

Toddler Program Enrollment policies

- Children 18 months by 8/31.
- Currently enrolled children have priority for their current class/time/day placement.
- Placement requests are considered based on eligibility and availability, and are not guaranteed.
- New placement assignments are finalized by the closing of the current school year.
- **Children turning 3 years by December 31, 2017 will move to the Primary Program at the start of the school year in August or by January.**

Re-enroll in Toddler program

Children retain their current class/time/days placement.
Requests for other placements are not guaranteed.

Child's name _____

Birth date _____ Age as of 8/31/2017: years _____ & months _____

Current Toddler Program Mark the class your child currently attends:

| | | | |
|------------------|-------------------------|-------------------------|-----------------------------|
| AM Class | 5-Day (Mon - Fri) _____ | 2-Day (Mon & Tue) _____ | 3-Day (Wed, Thu, Fri) _____ |
| *PM Class | 5-Day (Mon - Fri) _____ | 2-Day (Mon & Tue) _____ | 3-Day (Wed, Thu, Fri) _____ |

***12:30 - 3:00 pm - time change PM Toddler Program for 2017/18**

Placement request- Requests for changes are rolled to wait-pools and are not guaranteed.

Mark in order of preference:

| | | | |
|------------------------------|-------------------------|-------------------------|-----------------------------|
| AM Class: 8:30-11:00 | 5-Day (Mon - Fri) _____ | 2-Day (Mon & Tue) _____ | 3-Day (Wed, Thu, Fri) _____ |
| *PM Class: 12:30-3:00 | 5-Day (Mon - Fri) _____ | 2-Day (Mon & Tue) _____ | 3-Day (Wed, Thu, Fri) _____ |

I understand and agree that

- upon receipt of a signed copy of this form and the deposits referenced herein, Children's Garden Montessori (the "school") will place child in a program and class suitable to their age and development subject to the school's discretion.
- requests for class assignments, changes and applications for new programs are considered based on eligibility and availability and are not guaranteed.
- this form and payment of a non-refundable re-enrollment fee of \$500 **and** a tuition deposit of \$1,000* (collectively referred to as the "Initial Payment") are due February 15, 2017.
- The \$1,000 tuition deposit will be credited towards my child's tuition for the 2017/18 school year.
- if a signed copy of this form and the combined fee and tuition deposit are not received by February 15, 2017, I am relinquishing my child's enrollment for the 2017/18 academic year and nothing in this form will be binding.
- if enrollment is cancelled for any reason after I submit a signed copy of this form and the Initial Payment, I understand and agree that I will forfeit the \$1,500 Initial Payment in its entirety.
- if I decide not to re-enroll my child, I will immediately inform the school and relinquish my child's placement.
- I must execute and return an enrollment agreement and submit a tuition deposit in the amount of 20% of the 2017/18 tuition due by no later than May 1, 2017. If I fail to do so, I am relinquishing my child's enrollment for the 2017/18 school year and the Initial Payment.

**Families intending to apply for financial assistance should submit 50% of the tuition deposit or contact Admissions office for other arrangements, and complete all components of the application by March 1, 2017. Details: <http://cgmontessori.com/admissions/financial-aid/>*

Parent Signature

Date

Payment Enclosed _____ **OR Debit Existing Account** _____

Office Use: Date rcvd _____