

Children's Garden Montessori School
Re-enrollment 2020/21

Due February 12, 2020
Initial Payment of \$1,500
(Enrollment Fee \$500
Tuition Deposit \$1,000)

Combined Toddler to Primary Program

Enrollment Policies

- 1. Children who turn 3 years by December 31 move to the Primary Program at the start of school in August or by January.**
- Children entering the Primary program should be independent with toileting.
- The timing of the change in program is made individually and with parent/teacher consult.
- Parents of children entering the Primary program should observe a Primary class during the current school year.

Placement Policies

- Currently enrolled children have priority for their current class/time/day placement.
- Children new to the Primary program are placed in a class suitable to their age and development.
- Placement requests are considered based on eligibility, availability and at the discretion of the school and are **not** guaranteed.
- Space is reserved in the overall Primary program for these designated children. Specific AM placement requests are on a waitlist basis.
- New placement assignments for the fall are finalized by the closing of the current school year.

Re-enroll in Toddler/Primary program

Child's name: _____

Children retain their current Toddler placement until the arranged transition to Primary.

Birth date _____ Age as of 8/31/20 in years _____ & months _____

Current Toddler Program Mark the class your child currently attends:

AM Class 5-Day (Mon - Fri) _____ 2-Day (Mon & Tue) _____ 3-Day (Wed, Thu, Fri) _____

PM Class 5-Day (Mon - Fri) _____ 2-Day (Mon & Tue) _____ 3-Day (Wed, Thu, Fri) _____

Placement & change requests. Requests for changes are rolled to wait-pools and are **not** guaranteed.

Indicate order of preference:

Toddler: AM Class _____ PM Class _____ 5-Day (Mon-Fri) _____ 2-Day (Mon/Tue) _____ 3-Day (Wed/Thu/Fri) _____
 8:30-11:00 12:30-3:00

Primary Program: Mid-year Primary class placements may not be determined until the time of change in programs.

Indicate order of preference:

Monday-Friday AM class 8:15-11:15 _____ PM class 12:15-3:15 _____

I have observed a Primary class _____ --OR-- will schedule _____

I understand and agree that

- upon receipt of a signed copy of this form and the deposits referenced herein, Children's Garden Montessori (the "school") will place child in a program and class suitable to their age and development subject to the school's discretion.
- requests for class assignments, changes and applications for new programs are considered based on eligibility, availability and school discretion are not guaranteed.
- this form and payment of a non-refundable re-enrollment fee of \$500 **and** a tuition deposit of \$1,000* (collectively referred to as the "Initial Payment") are due February 15, 2020.
- The \$1,000 tuition deposit will be credited towards my child's tuition for the 2020/21 school year.
- if a signed copy of this form and the Initial Payment are not received by February 15, 2020, I am relinquishing my child's enrollment for the 2020/21 academic year and nothing in this form will be binding.
- if enrollment is cancelled for any reason after I submit a signed copy of this form and the Initial Payment, I understand and agree that I will forfeit the \$1,500 Initial Payment in its entirety.
- if I decide not to re-enroll my child, I will immediately inform the school and relinquish my child's placement.
- I must execute and return an enrollment agreement and submit a tuition deposit in the amount of 20% of the 2020/21 tuition due by no later than May 1, 2020. If I fail to do so, I am relinquishing my child's enrollment for the 2020/21 school year and the Initial Payment.

*Families intending to apply for financial assistance should submit 50% of the tuition deposit or contact Admissions office for other arrangements and complete all components of the application by March 1, 2020. Details: <http://cgmontessori.com/admissions/financial-aid/>

Parent Signature

Date

Payment Enclosed _____ **OR Debit Existing Account** _____

Office Use: Date rcvd _____

OR: My child is not returning for 2020/21 school year _____ **Date** _____