

**Children's Garden Montessori School**  
**2022/2023 Enrollment – Current Family**  
**PRIMARY-2 with EXTENDED PRIMARY (XP) APPLY**

**Due February 10, 2022**  
**Initial Payment \$1,500**  
(Enrollment Fee \$500  
Tuition Deposit \$1,000)

**IMPORTANT – PLEASE READ THE FOLLOWING POLICIES CAREFULLY BEFORE SIGNING THIS ENROLLMENT AGREEMENT**

**Extended Primary (XP) program Enrollment and Placement Policies**

1. When possible, currently enrolled children retain and have priority for their current Primary class/time placement.
2. See box below for XP/Kindergarten enrollment eligibility groups.
3. Specific class and/or time placement requests go to wait lists, are considered at the discretions of the school, and are **not guaranteed**.
4. Class assignments are finalized ahead of the approaching school year.
5. Primary-2 only students attend a half-day session in the morning or afternoon and XP students attend a full-day session.

**COVID Policies – Subject to change as needed**

The school will continue to operate with COVID risk mitigation policies and practices according to local and national guidelines and recommendations as needed, possibly including, and not limited to:

- Reduced enrollment in classrooms
- Placing siblings together when possible
- Maintaining classroom cohorts
- Required mask wearing for all 2 years and older
- Restricting visitors to the school
- Augmented hygiene and cleaning protocols

**Classroom/time placements are subject to change ahead of the approaching school year.**

**Please enroll my child, \_\_\_\_\_ in Primary-2 and APPLY for XP program.**

Date of Birth (mo./day/yr.) \_\_\_\_/\_\_\_\_/\_\_\_\_ Age as of 8/31/2022: \_\_\_\_ yrs. \_\_\_\_ mos. XP eligible group: I \_\_ or II \_\_  
(See below for group)

Current class \_\_\_\_\_ 2022-23 Notes \_\_\_\_\_

Specific placement requests are **not** guaranteed, are on a waitlist basis, and are considered after enrollment is complete. Updates provided as we are able.

**Extended Primary/Kindergarten eligibility priority groups**

**Group I** -eligible to **ENROLL**; XP enrollment is assured:

- Is Kindergarten Year and/or
- Is 3<sup>rd</sup> year Montessori Primary program, and
- Is 4 years 9 months by August 31<sup>st</sup> (5 years by 11/30) and
- Teacher confirms enrollment in program

**Group II** -eligible to **APPLY**; XP enrollment not assured:

- Is 4½ years by August 31 (5 years by 2/28) and
- Is 2nd year of Montessori Primary, and
- Others who meet the age criteria, and
- Teacher recommends enrollment in program
- Exceptions on case-by-case basis only

**I understand and agree that**

- I have fully read, understand and agree to the school's Enrollment-Placement policies and COVID policies.
- upon receipt of a signed copy of this form and the deposits referenced herein, Children's Garden Montessori (the "school") will place child in a program and class suitable to their age and development subject to the school's discretion.
- this form and payment of a non-refundable re-enrollment fee of \$500 **and** a tuition deposit of \$1,000\* (collectively referred to as the "Initial Payment") are due February 10, 2022.
- the \$1,000 tuition deposit will be credited towards my child's tuition for the 2022/2023 school year.
- if a signed copy of this form and the combined fee and tuition deposit (Initial Payment) are not received by February 10, 2022, I am relinquishing my child's enrollment for the 2022/2023 academic year and nothing in this form will be binding.
- if enrollment is cancelled for any reason after I submit a signed copy of this form and the Initial Payment, I understand and agree that I will forfeit the \$1,500 Initial Payment in its entirety.
- if I decide not to re-enroll my child, I will immediately inform the school and relinquish my child's placement.
- I must execute and return an enrollment agreement and submit a 2<sup>nd</sup> tuition deposit in the amount of 20% of the 2022/2023 tuition due no later than May 1, 2022. If I fail to do so, I am relinquishing my child's enrollment for the 2022/2023 school year and the Initial Payment.

*\*Families intending to apply for financial support should submit 50% of the tuition deposit or contact Admissions office for other arrangements and complete all components of the application by March 1, 2022. Details: <http://cgmontessori.com/admissions/financial-aid/>*

\_\_\_\_\_  
**Parent Signature**

Payment Enclosed \_\_\_\_\_ OR Debit Existing Account \_\_\_\_\_

\_\_\_\_\_  
**Date**

Office Use: Date rcvd \_\_\_\_\_

**OR: My child, \_\_\_\_\_ is not returning for 2022/2023 school year.**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

