

**Children's Garden Montessori School**  
**2022/2023 Enrollment – Current Student**  
**TODDLER PROGRAM**

(Children 18 months to 3 years old)

**Due February 10, 2022**  
**Initial Payment \$1,500**  
(Enrollment Fee \$500  
Tuition Deposit \$1,000)

**IMPORTANT – PLEASE READ THE FOLLOWING POLICIES CAREFULLY BEFORE SIGNING THIS ENROLLMENT AGREEMENT**

**Toddler Enrollment Policies**

1. Children should be 18 months (or close to) to 3 years old by August 31, 2022, to enroll in the Toddler program.
2. Children are placed in a class suitable to their age and development, and
3. When possible, currently enrolled children retain and have priority for their current Toddler class/time placement.
4. Attendance placement requests of days and times are on an in-house waitlist basis, are considered based on availability within age/gender groups at the discretion of the school and are **not guaranteed**.
5. Class assignments are finalized ahead of the approaching school year.

**COVID Policies – Subject to change as needed**

The school will continue to operate with COVID risk mitigation policies and practices according to local and national guidelines and recommendations as needed, possibly including, and not limited to:

- Reduced enrollment in classrooms
- Placing siblings together when possible
- Maintaining classroom cohorts
- Required mask wearing for all 2 years and older
- Restricting visitors to the school
- Augmented hygiene and cleaning protocols

**Classroom/time placements are subject to change ahead of the approaching school year.**

**Please enroll my child, \_\_\_\_\_ in the Toddler program**

Date of Birth (mo./day/yr.) \_\_\_\_/\_\_\_\_/\_\_\_\_

Age as of 8/31/2022: \_\_\_\_ yrs. & \_\_\_\_ mos.

Current class \_\_\_\_\_

2022-23 Notes \_\_\_\_\_

Children are re-enrolled in current placement when age and program appropriate. Specific placement/attendance requests are **not** guaranteed, are on a waitlist basis, and are considered after enrollment is complete. Indicate in order of Toddler program attendance preference. Updates provided as we are able.

**AM Class** \_\_\_\_\_ **PM Class** \_\_\_\_\_ 5-Day (Mon – Fri) \_\_\_\_\_ 2-Day (Mon & Tue) \_\_\_\_\_ 3-Day (Wed, Thu, Fri) \_\_\_\_\_  
8:30–11:00 12:30–3:00

**I understand and agree that**

- I have read, understand, and agree to the school's Enrollment-Placement policies and COVID policies.
- upon receipt of a signed copy of this form and the deposits referenced herein, Children's Garden Montessori (the "school") will place child in a program and class suitable to their age and development subject to the school's discretion.
- this form and payment of a non-refundable re-enrollment fee of \$500 **and** a tuition deposit of \$1,000\* (collectively referred to as the "Initial Payment") are due February 10, 2022.
- the \$1,000 tuition deposit will be credited towards my child's tuition for the 2022/2023 school year.
- if a signed copy of this form and the combined fee and tuition deposit are not received by February 10, 2022, I am relinquishing my child's enrollment for the 2022/2023 academic year and nothing in this form will be binding.
- if enrollment is cancelled for any reason after I submit a signed copy of this form and the Initial Payment, I understand and agree that I will forfeit the \$1,500 Initial Payment in its entirety.
- if I decide not to re-enroll my child, I will immediately inform the school and relinquish my child's placement.
- I must execute and return an enrollment agreement and submit a 2<sup>nd</sup> tuition deposit in the amount of 20% of the 2022/23 tuition due no later than May 1, 2022. If I fail to do so, I am relinquishing my child's enrollment for the 2022/23 school year and the Initial Payment.

*\*Families intending to apply for financial support should submit 50% of the tuition deposit or contact Admissions office for other arrangements and complete all components of the application by March 1, 2022. Details: <http://cgmontessori.com/admissions/financial-aid/>*

\_\_\_\_\_  
**Parent Signature**  
**Payment Enclosed \_\_\_\_\_ OR Debit Existing Account \_\_\_\_\_**

\_\_\_\_\_  
**Date**  
Office Use: Date rcvd \_\_\_\_\_

OR: My child, \_\_\_\_\_ **is not returning for 2022/2023 school year.**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**