

# Children's Garden Montessori School 2024-25 Sibling Application

Due February 9, 2024  
Application/Enrollment Fee \$650\*

**\*IMPORTANT – Please read the policies carefully before signing this application/enrollment agreement.**

## Enrollment policies

1. Toddler program: children who are 18 months (or close to) by 8/31.
2. Primary program: children who are 3 years (or close to) by 8/31.
3. Children turning 3 years by December 31 will move to the Primary Program at the start of the school year or by January.
4. Children entering the Primary program should be independent with toileting.
5. **January applications are entirely waitlist status and dependent upon new openings as they may occur. See below\***
6. Enrollment is based on eligibility and availability as determined by the school and is **not** guaranteed.
7. Enrollment/waitlist status is sent before May 1<sup>st</sup> or enrollment fee is returned if suitable enrollment is not available.

## Placement policies

- Children are placed in a class suitable to their age and development and
- When possible, currently enrolled children have priority for their current class/time/day placement.
- Placement requests are considered based on eligibility, age/gender availability and discretion of the school and are **not** guaranteed.
- Class assignments for new children are finalized ahead of the approaching school year.

## APPLY for enrollment for 2024-25 school year,

Child's name \_\_\_\_\_ gender \_\_\_\_\_

Child's date of birth (mo./day/yr.) \_\_\_\_/\_\_\_\_/\_\_\_\_ Age as of 8/31/2024: \_\_\_\_ yrs. & \_\_\_\_ mos.

Other siblings applying to CGMS \_\_\_\_\_ Currently enrolled Siblings \_\_\_\_\_

Indicate in order of Toddler/Primary program attendance preference):

Placement/attendance requests are not guaranteed, are on a waitlist basis, and are considered after enrollment is complete. Updates are given as we are able.

**Toddler Program:** AM Class \_\_\_\_\_ PM Class \_\_\_\_\_ 5-Day (Mon–Fri) \_\_\_\_\_ 2-Day (Mon/Tue) \_\_\_\_\_ 3-Day (Wed/Thu/Fri) \_\_\_\_\_  
(18mos-3yrs) 8:30–11:00 12:30-3:00

**Primary (3-6yrs):** Mid-year Primary class placements may not be determined until the time of change in programs.

Monday – Friday: AM class 8:15-11:15 \_\_\_\_\_ PM class 12:15-3:15 \_\_\_\_\_

## Due dates for 2024-25 Enrollment:

- February 9, 2024: Application-Enrollment Fee of \$650\* **\*January applications do no pay enrollment fee at this time.**
- May 1, 2024: Annual Tuition Contract & Tuition deposit #2\*\* **\*\*See Tuition and Fees 2024-25**
- Payment invoiced via family brightwheel acct. or paid by check to "Children's Garden Montessori School".

## I understand and agree that,

- I have read, understand, and agree to the school's enrollment-placement policies and school practices.
- applications for new enrollment are considered based on eligibility and availability as determined by the school and are not guaranteed.
- this form and payment of a non-refundable application/enrollment fee of \$650 is due February 9, 2024.
- the application/enrollment fee will be returned to me if enrollment is not available for my child.
- If enrollment is cancelled for any reason after I submit a signed copy of this form and the application/enrollment fee, I understand and agree that I will forfeit the \$650 fee in its entirety.
- I must execute and return the enrollment & tuition payment Contract and submit tuition deposit #2 of 2024-25 tuition amount - due no later than May 1, 2024. If I fail to do so, I am relinquishing my child's enrollment for the 2024-25 school year and the application/enrollment fee.
- If I decide not to enroll my child, I will immediately inform the school and relinquish my child's placement.

**\*Families intending to apply for financial support should submit 50% of the tuition deposit and complete all components of the application by March 1, 2024. See [website for more information](#) and contact Admissions with questions.**

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Payment enclosed, check # \_\_\_\_\_ OR invoice via brightwheel \_\_\_\_\_

Office Use: Date rcvd \_\_\_\_\_

Payment is processed as enrollment is received.

**\*See next page for January waitlist**

**\*Do not submit fee for January waitlist**

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Sibling Application**

**\*Do not submit fee for January waitlist**

**JANUARY 2025 WAITLIST - Toddler/Primary  
Placement decisions are made in December.**

- **Enrollment is not reserved ahead for January placement.**
- Parents of children who are 18 months (Toddler program) or 3 years (Primary program) by January 2025, may have their child included on the school waitlist **for possible January enrollment** (if new openings become available).
- Placement is considered based on eligibility, age/gender availability and at the discretion of the school.
- See Page 1 of Application for Enrollment and Placement Policies
- Parents are notified of any enrollment options if/when a space becomes available.
- January enrollment is determined in December.

**Please include my child,** \_\_\_\_\_, on the waitlist for winter/spring 2025 enrollment.

Date of Birth (mo./day/yr.) \_\_\_\_/\_\_\_\_/\_\_\_\_

Age as of 12/31/2024: \_\_\_\_ yrs. & \_\_\_\_ mos.

Currently enrolled siblings \_\_\_\_\_

Placement/attendance requests are not guaranteed and are entirely on a waitlist basis

Mark in order of AM/PM preference:

**Toddler Program:** AM class \_\_\_\_\_ PM class \_\_\_\_\_ Notes \_\_\_\_\_  
(18+ months) 8:30–11:00 12:30-3:00

**OR**

**Primary:** Monday-Friday: AM class 8:15-11:15 \_\_\_\_\_ PM class 12:15-3:15 \_\_\_\_\_ Notes \_\_\_\_\_  
(3+ years)

**Parent signature** \_\_\_\_\_

(Do not submit fee for January waitlist)